

## INDIVIDUAL EDUCATION PLAN (IEP) POLICY

### PURPOSE

- To identify and provide for the individual educational needs of every student.
- To provide a process by which students and parents can become more involved in the learning and direction of the student.

### SCOPE

This policy applies to:

- o All teaching staff
- o All students who have been identified as requiring an Individual Education Plan.

### POLICY

IEPs are required for:

- Students in statutory Out of Home Care
- Aboriginal and Torres Strait Islander students
- Students supported under individualised funding programs including PSD and Disability Inclusion
- Students in Youth Justice programs
- Students in re-engagement programs under contract arrangements with another school or provider
- Students undertaking Flexible Learning Options
- Students identified “at risk” when they are achieving more than 12 months above or below expected level in Literacy or Numeracy.

Goals will result from multiple sources of teacher data and observations, student identified needs or interests, and parent suggestions.

It is highly recommended and best practice for Aboriginal and Torres Strait Islander (ATSI) IEPs to contain a Cultural Goal where families are supportive of this. These should be developed with the KESO. Any student who is in Out of Home Care and ATSI will have a Cultural Plan developed with Child Protection and their service providers. This can be used to support the creation of goals for the IEP.

IEPs should target one specific area of improvement with a goal set that is realistic to be achieved in the timeframe of the plan.

For Students at risk in multiple areas, Reading will be the priority.

Goals should be SMART Goals (Specific, Measurable, Attainable, Realistic and Timely).

IEPs should be developed through a collaborative process involving teachers, students, and parents, as well as appropriate agencies involved with the student.

IEPs should be developed on the template on Xuno.

IEPs should be developed each semester and reviewed regularly. For Out of Home Care students these should be termly.

## **FURTHER INFORMATION AND RESOURCES**

- [NCCD and IEP.pptx](#)
- 

## **POLICY REVIEW AND APPROVAL**

Policy last reviewed	July 2024
Approved by	Wellbeing and Engagement Team
Next scheduled review date	July 2025